

Position: Brenny Transportation Maintenance/Shop Team Member

Position Summary: The Maintenance/Shop Team Member reports to Brenny Specialized Dispatchers & Operations. The Maintenance/Shop Team Member is responsible for the details and communication involved with coordination of such.

This is a full-time position with full benefits. We expect the person which takes on this position to take it seriously and respect the company's mission of handling all our duties involved with transportation as a CHAMPION!

Position Duties:

- General Maintenance of Company trucks & trailers
- Unloading & loading of freight out of & into Brenny warehouse & trailers
- Helping Specialized drivers tarp, load and secure freight
- Keep track of equipment maintenance records for DOT – if we get audited
- Inventory of shop supplies
- Ordering of needed shop supplies with OK from Red or Dan
- Picking up of supplies and shop materials
- Upkeep & cleanliness of shop & yard (grading, plowing, grease cleaning)
- Clean and pick up shop every day! A dirty shop is a bad reflection on us.
- General maintenance of shop & building (light bulbs, broken locks/doors, garbage)
- Repair and order tarps, with OK from Dan or Red
- Daily yard checks – look for equipment in need of repair
- Report to dispatch what trailers are in yard and inform them of needed repairs.
- Help keep track of where equipment is located
- Tire repair and ordering, with OK from Dan or Red
- Assist with file boxes, keeping organized and in order. Helping to retrieve load sheets when necessary
- Attend company meeting, classes or seminars as directed

Other duties as directed by Dispatch/Operations and Owners

Knowledge, Skills and Abilities:

- Mechanically inclined or wants to learn
- Good communication skills
- Understanding and interest in the transportation industry
- Must be self motivated & innovative
- Must be able to work with little supervision
- Must be able to multi task and prioritize tasks
- A team player who discusses concerns and problems and does not let things turn into bigger issues – WANTS TO BE A CHAMPION!

Expected Objectives:

- Work toward obtaining class A license – for helping to load and unload locally
- Get along with and communicate with all other Brenny Team Members
- We won't ask you to do anything we would not do, please accept tasks professionally
- No overtime – anything over 45 hours must be pre-approved by Dan or Red – time card signed